



## Board Member Application

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Thank you for your interest in serving on the board of Community Cancer Services (CCS). Completing this form will help you understand the skills, time, and financial commitment of this leadership position. Our mission is to ease the burden of those affected by cancer in our community. CCS provides information, as well as emotional and financial support. Through our programs we strive to improve both the comfort and quality of life for those diagnosed with cancer.

### **Please return the completed application to:**

Community Cancer Services  
1205 Hwy 2, Suite 101 B  
Sandpoint, ID 83864  
Office hours: Monday - Thursday 10 am-2 pm  
Or by email to [office@communitycancerservices.com](mailto:office@communitycancerservices.com)

### **Board Member Expectations**

- Demonstrate reliability and commitment by attending at least 10 of the 12 monthly board meetings
- Attend annual board development
- Provide an annual gift, significant to you
- Invite and communicate with donors and be actively involved in fundraising
- Attend collaborative events as possible
- Attend fundraising events
- Be an ambassador of CCS by being knowledgeable about the organization
- Actively involved in committees
- 2 year commitment

Monthly meetings are one hour a month, typically the 3rd Tuesday of the month from 5:30 to 6:30 PM.

Annual board development typically is 2-4 hours in the fall.

Depending on additional projects, etc. committees may also meet approximately once a month for 1-2 hours. Fundraising currently includes 1 major event with others being developed.

### Purpose of the Board

- Support the ED and current and past clients
- Fundraising
- Stewardship of funds
- Educate Community - prevention and organizationally -Ambassadors
- Collaborations and community networking
- Recruitment and retention of board members
- Support for the organization and each other

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Board Member Questionnaire

What interests you about serving on the CCS Board?

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What is your experience with community activities, other memberships, event planning, fundraising, and other experiences that would be of value to the organization?

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What skills do you bring to the board? Check those that apply:

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|--|---|---|
| <input type="checkbox"/> Board Development   | <input type="checkbox"/> Financial          | <input type="checkbox"/> IT Support                 |
| <input type="checkbox"/> Strategic Planning  | <input type="checkbox"/> Fundraising        | <input type="checkbox"/> Marketing/Public Relations |
| <input type="checkbox"/> Human Resources     | <input type="checkbox"/> Website Management | <input type="checkbox"/> Legal                      |
| <input type="checkbox"/> Program Development | <input type="checkbox"/> Policy Development | <input type="checkbox"/> Event Planning             |
| <input type="checkbox"/> Grant Writing       | <input type="checkbox"/> Non-profit Board   | <input type="checkbox"/> Outreach                   |

Other skill(s) that may benefit the organization?

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?

Yes

No

Maybe